## Club Citroen of SA Inc.

# **Privacy Policy**

## **Adopted June 2014**

## **Privacy Statement**

Club Citroen of South Australia Inc is committed to protecting your privacy and developing technology that gives you a safe online experience. This Statement of Privacy applies to Club Citroen of South Australia Inc and including Club Citroen of South Australia Inc Web site and governs data collection and usage. By being a member of CCSA and using Club Citroen of South Australia Inc website, you consent to the data practices described in this statement.

## **Collection of your Personal Information**

Club Citroen of South Australia Inc collects personally identifiable information, such as your e-mail address, name, home or work address or telephone number and details of vehicles owned by Club Citroen of South Australia Inc Members. Club Citroen of South Australia Inc may also collect anonymous demographic information, which is not unique to you, such as your Postcode, age, gender, preferences, interests and favourites.

There may also be information about your computer hardware and software that is automatically collected by Club Citroen of South Australia Inc. This information can include: your IP address, browser type, domain names, access times and referring Web site addresses. This information is used by Club Citroen of South Australia Inc for the operation of the web and other Club services, to maintain quality of the service, and to provide general statistics regarding use of Club Citroen of South Australia Inc.

Please keep in mind that if you directly disclose personally identifiable information or personally sensitive data through Club Citroen of South Australia Inc public message boards, this information may be collected and used by others. Note: Club Citroen of South Australia Inc does not read any of your private online communications.

Club Citroen of South Australia Inc encourages you to review the privacy statements of Web sites you choose to link to from Club Citroen of South Australia Inc. web-site so that you can understand how those Web sites collect, use and share your information. Club Citroen of South Australia Inc is not responsible for the privacy statements or other content on Web sites outside of Club Citroen of South Australia Inc and Club Citroen of South Australia Inc family of Web sites.

## **Use of your Personal Information**

Club Citroen of South Australia Inc collects and uses your personal information to operate Club Citroen of South Australia Inc Web site and deliver other services provided by Club Citroen of South Australia Inc. Club Citroen of South Australia Inc also uses your personally identifiable information to inform you of other products or services available from Club Citroen of South Australia Inc and its

affiliates. Club Citroen of South Australia Inc may also contact you via surveys to conduct research about your opinion of current services or of potential new services that may be offered.

Club Citroen of South Australia Inc does not sell, rent or lease its information lists to third parties. Club Citroen of South Australia Inc may, from time to time, contact you on behalf of external business partners about a particular offering that may be of interest to you. In those cases, your unique personally identifiable information (e-mail, name, address, telephone number) is not transferred to the third party. In addition, Club Citroen of South Australia Inc may share data with trusted partners to help us perform statistical analysis, send you email or postal mail, provide membership or other support, or arrange for deliveries. All such third parties are prohibited from using your personal information except to provide these services to Club Citroen of South Australia Inc, and they are required to maintain the confidentiality of your information.

Club Citroen of South Australia Inc does not use or disclose sensitive personal information, such as race, religion, or political affiliations, without your explicit consent.

Club Citroen of South Australia Inc keeps track of the Web sites and pages our customers visit within Club Citroen of South Australia Inc, in order to determine what Club Citroen of South Australia Inc information and services are the most popular. This data is used to deliver customized content and advertising within Club Citroen of South Australia Inc to members and others who have visited Club Citroen of South Australia web site and whose behaviour indicates that they are interested in a particular subject area.

Club Citroen of South Australia Inc Web sites will disclose your personal information, without notice, only if required to do so by law or in the good faith belief that such action is necessary to: (a) conform to the edicts of the law or comply with legal process served on Club Citroen of South Australia Inc or the site; (b) protect and defend the rights or property of Club Citroen of South Australia Inc; and, (c) act under exigent circumstances to protect the personal safety of users of Club Citroen of South Australia Inc or the public.

## **Use of Cookies**

Club Citroen of South Australia Inc Web site may use "cookies" to help you personalize your online experience. A cookie is a text file that is placed on your hard disk by a Web page server. Cookies cannot be used to run programs or deliver viruses to your computer. Cookies are uniquely assigned to you, and can only be read by a web server in the domain that issued the cookie to you.

One of the primary purposes of cookies is to provide a convenience feature to save you time. The purpose of a cookie is to tell the Web server that you have returned to a specific page. For example, if you personalize Club Citroen of South Australia Inc pages, or register with Club Citroen of South Australia Inc site or services, a cookie helps Club Citroen of South Australia Inc to recall your specific information on subsequent visits. This simplifies the process of recording your personal information, such as billing addresses, shipping addresses, and so on. When you return to the same Club Citroen of South Australia Inc Web site, the information you previously provided can be retrieved, so you can easily use Club Citroen of South Australia Inc features that you customized.

You have the ability to accept or decline cookies. Most Web browsers automatically accept cookies, but you can usually modify your browser setting to

decline cookies if you prefer. If you choose to decline cookies, you may not be able to fully experience the interactive features of Club Citroen of South Australia Inc services or Web sites you visit.

## **Security of your Personal Information**

Club Citroen of South Australia Inc Australia secures your personal information from unauthorized access, use or disclosure. Club Citroen of South Australia Inc secures the personally identifiable information you provide on computer servers in a controlled, secure environment, protected from unauthorized access, use or disclosure. Membership data provided by members in the course of being a member of Club Citroen of South Australia Inc is held by the Secretary of Club Citroen of South Australia Inc. The Secretary of Club Citroen of South Australia Inc may, at his or her discretion, for the purposes of the proper and efficient management of Club Citroen of South Australia Inc provide such personal membership data to other Office Bearers or Committee Members of Club Citroen of South Australia Inc. for the purposes of carrying out their duties and responsibilities as Office Bearers or Committee Members of Club Citroen of South Australia Inc.

## **Changes to this Statement**

Club Citroen of South Australia Inc will occasionally update this Statement of Privacy to reflect Member and customer feedback, or policy review by Club Citroen of South Australia Inc. Club Citroen of South Australia Inc encourages you to periodically review this Statement to be informed of how Club Citroen of South Australia Inc is protecting your information.

#### **Contact Information**

Club Citroen of South Australia Inc welcomes your comments regarding this Statement of Privacy. If you believe that Club Citroen of South Australia Inc has not adhered to this Statement, please contact Club Citroen of South Australia Inc at <a href="info@clubcitroensa.com">info@clubcitroensa.com</a>. Club Citroen of South Australia Inc will use commercially reasonable efforts to promptly determine and remedy the problem